

Clergy Expenses Tax Information

Please fill out two of these forms if needed: one for expenses relating to your income from a church reported on a W-2 and one for expenses relating to your self-employed income (such as weddings funerals, etc or if you are considered self-employed as a missionary or evangelist).

Was your income reported on a W-2 or 1099? If so, please enclose a copy.

Income reported on W-2 _____

Total income reported as self-employed (on a Form 1099 and/or in cash) _____
Please enclose copies of any Form 1099s

Have you filed Form 4361 to become exempt from social security? _____
If so, when _____

Expenses:

Car and truck expenses	Vehicle 1	Vehicle 2	
Date started using for business	_____	_____	
Business miles January 1-Dec 31	_____	_____	
Commuting miles	_____	_____	
Total miles	_____	_____	
Parking and tolls for business			_____

Business assets (such as computer, copier)

	Asset 1	Asset 2	Asset 3
Name of asset	_____	_____	_____
Date purchased	_____	_____	_____
Amount paid for asset (including tax)	_____	_____	_____
Percent used for business	_____	_____	_____

Legal and professional services _____
Please specify

Office expense (Postage, UPS, office supplies, business cards,
photocopies) _____

Rent or lease: vehicles, machinery or equipment _____

Rent or lease: other business property _____

Repairs and maintenance (for assets used in business) _____

Supplies _____

Taxes and licenses _____

Travel (air travel, taxi, bus, lodging, gratuities) _____

Meals and entertainment (meals when away from home overnight or for
business meetings, entertainment) _____

Phone (long distance calls, additional business features, second business
line or cell phone for business) _____

Continuing education, seminars _____

Professional dues _____

Any other expenses (please specify) _____

Any other expense (please specify) _____

Please contact me if you have any questions filling out this form.